

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING NOVEMBER 7, 2022**

CALL TO ORDER

Mayor Phillips called the November 7, 2022, meeting of the Green Township Committee to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, James DeYoung, Mr. Bader Qarmout, Mr. Virginia "Ginnie" Raffay, and Mayor Margaret "Peg" Phillips

Also present: Mr. Mark Zschack, Township Clerk/Administrator; Mr. Angelo Bolcato, Township Attorney; Ms. Linda Di Lorenzo, CMFO; and Mrs. Patty DeClesis, Deputy Clerk

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. There being no public comments presented, Mayor Phillips closed Open Public Session #1.

BUDGET WORKSHOP: Ms. Di Lorenzo reviewed the departmental budget worksheets explaining individual line items when appropriate. The majority of the departmental expenditures from last year stayed the same except for few slight increases. The capital projects will be reviewed in detail at a later date.

NEW BUSINESS:

a. Resolution 2022-162 - Appoint Risk Management Consultant

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

b. Resolution 2022-163 - Appoint Statewide Insurance Fund Commissioner

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

c. Resolution 2022-167 - To Cancel Balance in General Capital Fund to Fund Balance

Motion: Chirip

Seconded: Raffay

Discussion: Mayor Phillips questioned the resolution. Ms. Di Lorenzo explained that this is needed to clean up the finance records.

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Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

d. Resolution 2022-168 - To Cancel Outstanding Checks

Motion: Qarmout

Seconded: Raffay

Discussion: Qarmout asked about the checks if the individuals will be receiving a replacement check. The CFO explained that she has contacted them several times to come in and sign the voucher but not successful.

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

e. Resolution 2022-169 - Best Practices Worksheet

Motion: Chirip

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

f. Resolution 2022-170 - Winter Recreational Activities

Motion: Chirip

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

g. Resolution 2022-171 - Refund for Postponed Drive-In Movie Event

Motion: Raffay

Seconded: Qarmout

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

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- h. Resolution 2022-172 - Authorize Annual Application Renewal for the Municipal Planning Incentive Grant Program**
Motion: Raffay
Seconded: Chirip
Discussion: Mr. Zschack stated 50% will be paid for by the State.
Upon roll call vote:
Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: None
- i. Resolution 2022-173 - Bills List (10/14/2022 to 11/02/2022)**
Motion: Qarmout
Seconded: Raffay
Discussion: None
Upon roll call vote:
Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: None
- j. Resolution 2022-174 - Developers Escrow Trust (09/15/2022 to 11/02/2022)**
Motion: Raffay
Seconded: Qarmout
Discussion: None
Upon roll call vote:
Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: None
- k. Introduction Ordinance 2022-11 - Capital Ordinance Appropriating the Sum of \$15,000.00 from the General Capital Reserve "Improvements to Municipal Properties" for the Purchase of an Electronic Gate Opening System)**
Qarmout motioned to introduce the ordinance and move to Public Hearing on November 21, 2022
Seconded: Raffay
Discussion: Mayor Phillips stated that this money will be used for the DPW electronic gate. Mr. Zschack explained that this money is remaining from the 2020 capital budget for security cameras at the park. There have been many complaints from the first responders having trouble closing the gate. The electronic gate will allow for the complex to be locked during the day when the DPW are away from the building.
Upon roll call vote:
Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: None

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I. Minutes ready for approval - October 17, 2022, Regular Meeting and Executive Session

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

CONSENT AGENDA:

1. RESOLUTIONS: (Approval of the Following)

- a. Resolution 2022-164 - 2022 Holidays Schedule Update
- b. Resolution 2022-166 - Land Use Board Appointment - Robert Cahill

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Township of Frelinghuysen Land Use Board Resolution Adopted October 3, 2022, Memorializing Adoption of 2022 Master Plan Reexamination Report
- b. Walpack Township Resolution Adopted August 30, 2022, Opposing a Proposal by the NJ and PA Chapters of the Sierra Club to Change the Designation of the Delaware Water Gap National Recreation Area to the Delaware River National Park and Lenape Preserve

3. REPORTS: (Acceptance for Filing of the Following)

- a. Green Township Municipal Court Breakdown - September 2022
- b. Tax Collector's Report (Corrected) - September 2022
- c. Sussex County Department of Health Monthly Report - September 2022
- d. Green Township Volunteer Fire Department Incident Report - September 2022

Raffay motioned to move Consent Agenda

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

After the roll call vote was called, Qarmout noted that he was absent for the October 17, 2022, meeting.

DISCUSSIONS: Green Township Sporting Club (GTSC) - Mr. Zschack stated that he received a request from GTSC to make recommendations on what to do with bank accounts held by GTSC, looking for direction and the best way to resolve. Mr. Zschack noted that GTSC is a separate entity and the Township has not been involved with their finances. The Township has been covering the insurance costs for the recreation sports programs. Mr. Alex Ferguson and Mr. Matt Fox, representatives from GTSC, were in attendance and provided comments regarding the organization's lack of following the bylaws as well as lack of volunteers. Mr. Fox recommended the bank accounts be closed and money transferred to the new organization or to Green Hills School. The Township Attorney recommended GTSC consult with a tax professional of their own counsel,

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since it is not a Township entity. Mr. Ferguson commented that he is leaning toward taking the basketball rec program and join the Newton program. Mayor Phillips suggested reaching out to recreation softball to let them know that GTSC is non compliance and also putting out a plea to the parents to see if there is any interest in volunteering. Mayor Phillips thanked Mr. Ferguson and Mr. Matt for the time they volunteered to this program.

NJDEP Reassignment from Tier B to Tier A - On November, 1, 2022, Mr. Zschack attended a meeting concerning the reassignment from Tier B to Tier A. This event sponsored by Senator Steve Oroho with representative from NJDEP was to review and respond to questions concerning said change. It was attended by approximately 30 people, comprising of Elected Officials, Municipal and County Administrators, Civil Engineers and others. The main concern for municipalities was financial, with the consensus this is an additional unfunded mandate. We were told to expect notice of this change officially by the end of November with the reassignment occurring January 1, 2022. The most expensive item discussed appears to be the addition of extensive street sweeping. This will cause additional expenses especially in municipalities that do not own this equipment. It will also increase our cost due to additional brushes and maintenance. The idea of a Street Sweeping Co-op as well as shared services between all levels of government was vetted. The Deliverables Timetable lays out the processes needed to accomplish this transition. We have begun the separation of functions to first determine what items could affect the 2023 budget. This will include the analysis of what municipal department or Township Professional will be charged with what duties. We will need to accomplish this quickly because some changes need to be in place as of January 1st and will affect the 2023 budget process. The majority of items are slated to be completed before the end on 2023 with larger items taking up to three to five years. The Township owns a street sweeper, has a sweeping program and is currently in the process of cleaning and repairing catch basins. The new computer program that was just purchased will help us map and track all stormwater structures for the new reporting. Once a plan is drafted it will be presented for discussion. A brief discussion ensued regarding the descriptions detailed in the timetable.

OLD BUSINESS: None

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

Electric Co-op - Concord Energy Services has informed the Township that they do not foresee any favorable changes in the energy market over the next few months. As such, their recommendation is to wait for the results of the statewide auction in February 2023 before scheduling an auction for the residential GEA program.

Election Reimbursement - The Sussex County Clerk's Office has informed us that they received a reimbursement check from the State to cover increased election costs as a result of S647 & S4069 in 2018 and 2019. Each municipality will in turn be receiving its share of that reimbursement before years end.

Towing Bids - On November 3rd we received zero bids for the Towing contract and are rebidding with a November 18th deadline.

Election Day - Tomorrow is Election Day and all district locations are ready. We encourage all registered votes to exercise their right to vote.

State Health Benefit Plan (SHBP) - In reaction to the Township Committee's decision to limit health plans, the State set up a Special Open Enrolment for December 19th through January 3rd. This open enrollment period should be moot due to the fact that all employees that would have needed to change plans did so voluntarily during the last current open enrollment.

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Environmental Committee - Mr. Zschack stated that he met with members of the Environmental Committee to discuss a potential Pollinator Garden Project. The Environmental Committee will present the details of said project in February 2023.

Sussex County Engineering Notice - On or about November 7th Skoda Contracting Company, contractors on behalf of Elizabethtown Gas will install a 4" Steel Gas Main and residential service in and along Brighton Road (aka CR-606). Daily road closures of CR-606 at the intersection of CR-517 will occur with a projected completion date of November 11, 2022.

48 Hour Home Makeover - On Friday, October 21, 2022, we received a call that there were many cars and contractors at a house on Pequest Road. We were told that they were doing a 48-hour home makeover. That night the construction and zoning officials as well as the TACO visited the site and determined that an inspection on Monday would suffice. The inspection was complete on Monday to the liking of the Construction Official.

MATTERS FROM THE GOVERNING BODY:

Mr. Chirip commented that he does not agree with the State changing the designation from Tier B to Tier A and the unfunded mandates. Mr. Chirip wished all the candidates good luck in the election tomorrow and encouraged everyone to vote.

Mr. DeYoung thanked all the volunteers from fire to first aid to sports to scouts to community days, there is a shortage of volunteers. Good luck to all the candidates tomorrow.

Mr. Qarmout commented that he also does not agree with the State changing the designation from Tier B to Tier A. Mr. Qarmout thanked the volunteers and wished all candidates good luck.

Mrs. Raffay wished the candidates good luck tomorrow. Mrs. Raffay commented that she worked the Rabies Clinic this past Saturday and it was very successful and very organized. The DPW did an amazing job moving the lines. The electronic gate would have been good to have in place that day. Mrs. Raffay also does not agree with the State changing the designation from Tier B to Tier A.

Mayor Phillips also commented on the Tier B to Tier A designation and the unfunded mandates. Mayor Phillips thanked all the volunteers and recognized the lack of volunteers. Good luck to everyone in the election.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mr. Bolcato stated that he has two items for discussion in Executive Session.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance.

PARKRUN UPDATE: Mayor Phillips introduced Mr. Richard Lagg, volunteer from parkrun. Mr. Lagg provided an update on the parkrun program and how successful it has been. Mr. Lagg thanked the Committee for the opportunity to discuss the program and encouraged everyone to join in on Saturday mornings at 9:00 a.m. at EverGreen Park.

OPEN PUBLIC SESSION #2: Mayor Phillips opened Public Session #2 for public comments.

Mr. Larry Kaphan, 38 Scenic Drive, asked what the criteria did the State use to move from Tier B to Tier A. Mr. Zschack responded there is a list of criteria.

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Mr. Kaphan commented on the Verizon box having issues and any talk on bringing Fios to the residents. Mr. Zschack responded that there has not been. Mayor Phillips noted that Planet Networks has been installing in the Township.

Mr. Kaphan asked if Elizabethtown Gas has inquired about the lake area. Mr. Zschack responded that he sent an email but no response yet.

Mr. Kaphan asked for follow-up on the tree work in his area. Mr. Zschack stated those trees will be addressed by the end of November.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2022-23 - Litigation - Wolosky Litigation
- Contract Negotiations - Greendell Post Office

Chirip motioned to enter Executive Session at 8:57 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 9:19 p.m.

Raffay motioned to adjourn Executive Session and return to Open Public Session

Seconded: Chirip

Discussion: None

All were in favor.

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, November 21, 2022, at 7:00 p.m.

ADJOURNMENT:

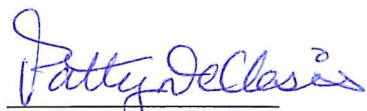
Chirip motioned to adjourn at 9:20 p.m.

Seconded: Raffa

Discussion: None

All were in favor.

***ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES**



Patty DeClesis, RMC
Deputy Clerk

Date Approved: November 21, 2022

RESOLUTION 2022-162
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ
APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Green (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Sussex and State of New Jersey, as follows:

1. The Township of Green hereby appoints Skylands Risk Management, Inc. its Risk Management Consultant.
2. The Township of Green Clerk/Administrator and the Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2023 in the form attached hereto.

DATED: November 7, 2022

I, Mark Zschack, Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Vote on Resolution:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-163
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPOINTING STATEWIDE INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Green (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

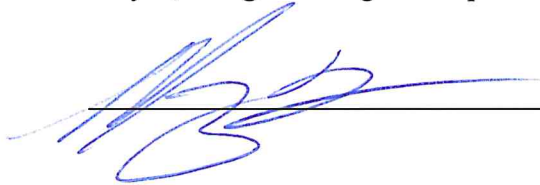
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Green (Local Unit) that the Green Township Clerk/Administrator is hereby appointed as the Fund Commissioner for the Local Unit for the Fund Year 2023; and

BE IT FURTHER RESOLVED that the Green Township Deputy Clerk is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the Fund Year 2023; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

DATED: November 7, 2022

Township of Green
Mayor, Margaret “Peg” Phillips



ATTEST:

I, Mark Zschack, Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Vote on Resolution:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung		√	√			
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

RESOLUTION 2022-167
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

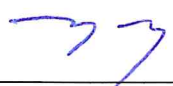
TO CANCEL BALANCE IN GENERAL CAPITAL FUND TO FUND BALANCE

BE IT RESOLVED that the Township Committee of the Township of Green authorizes the CFO to cancel the following balance in the amount of \$25,342.40 in the General Capital Fund to Fund Balance.

FROM:	Ordinance #2021-06 – Freightliner Dump Truck 04-215-55-905-020	\$ 707.29
FROM:	Ordinance #2021-11 – Whitehall Road 04-215-55-906-020	\$24,635.11
TO:	Fund Balance – General Capital 04-400-65	\$25,342.40

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-168
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

TO CANCEL OUTSTANDING CHECKS

WHEREAS, the following checks issued from the Township of Green bank accounts have been outstanding for more than six months and are now stale-dated; and

WHEREAS, it is necessary to formally cancel the outstanding checks;

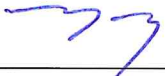
CURRENT FUND/CLAIMS/TRUST FUND

<u>Check #</u>	<u>Date</u>		<u>Amount</u>
10549	07/14/2021	Thompson	\$ 2.00
10863	11/22/2021	Selby	\$10.00
10864	11/22/2021	Rubino	\$10.00
10868	11/22/2021	Compton	\$10.00
10870	11/21/2021	Whitehouse	\$10.00
10871	11/21/2021	Wojtylo	\$10.00
10873	11/21/2021	Colombo	\$10.00
10878	11/21/2021	Van Brunt	\$10.00

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Green, that the above outstanding checks issued from the Township of Green bank accounts be cancelled.

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-169
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BEST PRACTICE WORKSHEET

WHEREAS, The State's Fiscal Year 2023 Appropriations Act (P.L. 2017, c.99) requires the Division of Local Government Services to determine whether some portion of a municipality's CMPTRA and ETR aid will be withheld based on the results of a Best Practices Inventory to be completed by each municipality; and

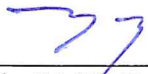
WHEREAS, the inventory encourages municipalities to embrace practices that promote financial accountability, sound management and transparency; and

WHEREAS, the Green Township Chief Financial Officer and Municipal Clerk have completed the CY 2022 Best Practice Spreadsheet.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby accept the Best Practice Worksheet prepared by the Chief Financial Officer and authorize the Municipal Clerk to certify the worksheet for transmittal to Trenton.

Dated: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung		√	√			
Mr. Qarmout			√			
Mrs. Raffay			√			
Mayor Phillips			√			

RESOLUTION 2022-170
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WINTER RECREATIONAL ACTIVITIES

BE IT RESOLVED that the Township Committee of the Township of Green approves the following activities for the Winter 2022/2023 season as well as seasonal expenses and registration fees:

ACTIVITY	REGISTRATION FEE	SEASONAL EXPENSES
Holiday House Decorating Contest December 13, 2022	None	Not to exceed \$75 for prizes
Letters to Santa Beginning November 21, 2022	None	Not to exceed \$125 for supplies
Annual Tree Lighting December 4, 2022	None	Not to exceed \$250
Gingerbread House in a Bag Pick up begins December 4, 2022	None	Not to exceed \$500

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 7, 2022



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO
Kim Mantz, Recreation Secretary

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-171
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

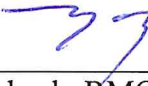
REFUND FOR POSTONED DRIVE-IN MOVIE EVENT

BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby authorize a refund to the following residents for the postponement of the Drive-in Movie Event originally scheduled for October 16, 2021, then rescheduled for November 13, 2021, and again for May 14, 2022. The events were postponed due to inclement weather. Refunds were given for the dates in 2021. This event was rescheduled for the fourth time on October 8, 2022, and the following requested a refund prior to the event.

- | | |
|---|---------|
| 1. Jaime Reabe, 89 Route 519, Newton, NJ 07860 | \$10.00 |
| 2. Wendy Zawislak, 16 Crescent Rd, Andover, NJ 07821 | \$20.00 |
| 3. Kim Mantz (Arnie/Gary Stern), 3 Ramsey Ct, Newton, NJ 07860 | \$10.00 |
| 4. Kim Mantz (Barbara/Bob Smolinski), 3 Ramsey Ct, Newton, NJ 07860 | \$10.00 |
| 5. Kim Mantz (Melissa Maxwell), 3 Ramsey Ct, Newton, NJ 07860 | \$10.00 |

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung			√			
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

**RESOLUTION 2022-172
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING GREEN TOWNSHIP'S ANNUAL APPLICATION
RENEWAL TO THE STATE AGRICULTURE DEVELOPMENT COMMITTEE'S
MUNICIPAL PLANNING INCENTIVE GRANT PROGRAM**

WHEREAS, the Green Township Committee has developed a comprehensive Farmland Preservation Plan for the Township, which identifies land meeting the criteria for farmland preservation in accordance with the requirements of the State and County's farmland preservation programs; and

WHEREAS, the pressures from development continue to pose a threat of imminent change of land use from productive agriculture to nonagricultural uses; and

WHEREAS, the State Agricultural Development Committee (SADC) has funding available to assist the Township in acquiring farmland preservation easements, in partnership with the County of Sussex, via the Municipal Planning Incentive Grant program (Muni-PIG); and

WHEREAS, farmland preservation encourages the survivability of agricultural production, the rural character of the Township and the Township's agrarian history; and

WHEREAS, the Township Committee has determined that it is in the best interests of the Township to maintain a robust farmland preservation program, to continue to access funds from the SADC's Muni-PIG program, and any other programs that offer funding for farmland preservation, and to acquire as many farmland preservation easements from eligible farms, in partnership with the SADC and the County of Sussex, as possible; and

WHEREAS, Green Township's Agriculture Advisory Board recommends that the Township continue to participate in the SADC's Muni-PIG program;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that it hereby authorizes ongoing participation in the SADC's Municipal Planning Incentive Grant program, as follows:

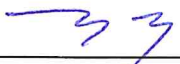
- 1) The Township approves the Muni-PIG renewal letter with attachments and authorizes the Agricultural Advisory Board and its consultant to submit the renewal application to SADC in advance of the December 15, 2022, deadline and to continue to work with farmland owners in the Township to develop applications to the program.

RESOLUTION 2022-172
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT FURTHER RESOLVED by the Township Committee of the Township of Green that it hereby authorizes the Municipal Clerk, the Agriculture Advisory Board and The Land Conservancy of New Jersey to sign documents and take all actions necessary and appropriate to effectuate the intent and purpose of this Resolution.

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. DeYoung			√			
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

RESOLUTION 2022-173
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (10/14/2022 to 11/02/2022)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 10/14/2022 to 11/02/2022 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 11/07/2022 For bills from 10/14/2022 to 11/02/2022

Check#	Vendor	Description	Payment	Check Total
11562	1770 - Advance Auto Parts	PO 15395 Auto Parts	41.94	41.94
11563	1940 - Amazon	PO 15718 Items for Gingerbread Event	38.98	38.98
11564	2076 - Atlantic Communications Electronics Inc	PO 15413 Radios	870.33	870.33
11565	498 - Blue Ridge Lumber Co., Inc.	PO 15384 Hardware Supplies	69.99	69.99
11566	2068 - Central Jersey Equipment LLC	PO 15711 Hardware	63.12	63.12
11567	1952 - Central Security Corporation	PO 15278 Fire Alarm Systems/Monitoring	360.00	360.00
11568	65 - County of Sussex - Treasury	PO 15410 2022 County Open Space Tax	2,438.57	2,438.57
11569	62 - County of Sussex - Treasury	PO 15408 2022 County Purpose Tax	659,531.97	659,531.97
11570	64 - County of Sussex - Treasury	PO 15409 2022 County Library Tax	50,332.24	50,332.24
11571	1357 - Frelinghuysen Township	PO 15527 Construction Receipts	14,025.00	14,025.00
11572	1380 - Garden State Labs Inc.	PO 15403 Water Test MB	60.00	60.00
11573	2161 - GateHouse Media New York Holdings Inc	PO 15564 Legal Ads	60.42	60.42
11574	528 - Griffith-Allied Trucking LLC	PO 15353 Diesel Fuel Delivery	1,158.95	1,158.95
11575	120 - Harold E. Pellow & Associates, Inc.	PO 15451 Engineering Services	2,436.27	
		PO 15452 County Connector Trail/L&H Trail Mid Blo	1,043.05	
		PO 15513 Pequest Rd - Phase I	4,535.28	
		PO 15678 2022 Tax Maps	448.65	8,463.25
11576	188 - Home Depot Credit Services	PO 15385 Supplies	803.69	803.69
11577	953 - Hoover Truck Centers, Inc	PO 15371 Truck Repair	1,108.22	1,108.22
11578	2175 - iWorQ Systems, Inc.	PO 15213 Public Works/Stormwater Software	2,580.00	2,580.00
11579	1826 - Kimball Midwest	PO 15386 Nuts & Bolts	239.20	239.20
11580	1632 - Laddey, Clark & Ryan LLP	PO 15701 Legal Service for September 2022	5,214.00	5,214.00
11581	1153 - Lowe's	PO 15387 Supplies/Hardware	73.71	73.71
11582	1960 - Navitend	PO 15299 2022 Agreement Office 365	820.00	820.00
11583	104 - Netcong Hardware, INC	PO 15383 Small Tools & Supplies	71.34	71.34
11584	515 - New Jersey Planning Officials	PO 15676 Registration for LUB member Kim Douglass	127.00	127.00
11585	192 - Newton Trophy & Sport Center LLC	PO 15682 Plaque for Outstanding Older American 20	85.00	85.00
11586	41 - NJ Planning Officials	PO 15693 Registration for LUB member Nicole Magre	85.00	85.00
11587	98 - NJ-Dept of Health and Senior Svs	PO 15441 Dog License fees	36.00	36.00
11588	1892 - PenTeleData	PO 15434 Internet Service for MB 2022	170.90	170.90
11589	1844 - Power Place, Inc.	PO 15365 Parks-Equipment Parts	45.95	45.95
11590	2174 - PureSan	PO 15702 Janitorial Supplies	674.83	674.83
11591	418 - R & L Data Centers	PO 15442 Payroll Service 2022	360.30	360.30
11592	1532 - Rogut McCarthy LLC	PO 15704 BAN Sale	677.54	677.54
11593	2111 - Salmon Bros., Inc.	PO 15148 Paving of Rail to Trail	789.50	789.50
11594	185 - Smith Tractor and Equipment Inc.	PO 15378 Parts for Backhoe	520.81	520.81
11595	2151 - Smith's Heating & Cooling LLC	PO 15507 Heating and Cooling Services	109.00	109.00
11596	123 - Staples Advantage	PO 15715 October Supplies 2022	662.22	662.22
11597	624 - Suburban Propane	PO 15355 Propane Delivery to MB 2022	878.91	878.91
11598	295 - Sussex County Chamber of Commerce	PO 15670 Membership Dues 2022	340.00	340.00
11599	114 - Sussex County MUA	PO 15397 Municipal/Household Waste	7,836.48	7,836.48
11600	100 - Treasurer, State of NJ	PO 15528 DCA fees	988.00	988.00
11601	2078 - UniFirst Corporation	PO 15366 Uniform Rental	402.16	402.16
11602	1923 - Valley Medical Group	PO 15446 Drug Screening DPW	123.00	123.00
11603	29 - Verizon Wireless	PO 15396 DPW Cell Phone Service 2022	247.26	247.26
11604	75 - Weldon Quarry Co., LLC	PO 15334 Asphalt & Cold Patch	1,031.02	1,031.02
TOTAL				764,615.80

Total to be paid from Fund 01 CURRENT FUND	743,198.97
Total to be paid from Fund 04 GENERAL CAPITAL	4,535.28
Total to be paid from Fund 12 ANIMAL FUND	36.00
Total to be paid from Fund 19 TRUST FUND	15,013.00
Total to be paid from Fund 22 OPEN SPACE TAX	1,832.55

	764,615.80

Checks Previously Disbursed

9999	State of NJ Div of Pensions/Benefit	PO# 15405	Retired - Health Insurance	8,176.13	10/14/2022
9999	State of NJ-Division of Pensions	PO# 15406	Active - Health/Dental Insurance	12,760.54	10/14/2022
9999	Payroll Account		10/14/2022	37,498.31	10/14/2022
9999	Green Twp Board of Education	PO# 15311	School Tax	865,001.17	10/20/2022

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 11/07/2022 For bills from 10/14/2022 to 11/02/2022

Check#	Vendor	Description	Payment	Check Total
9999	Payroll Account	10/28/2022	38,002.15 10/26/2022	
9999	Green Township	PO# 15411 2022 Municipal Open Space Tax	16,238.00 10/27/2022	
10852	Tranquility Veterinary Clinic	Lost Check	-475.00 10/20/2022	*MANUAL VOID*
11557	US Postal Service (Postage -on-call)	PO# 15462 Postage Account #45830642	2,000.00 10/18/2022	
11558	Tranquility Veterinary Clinic	PO# 15709 Rabies Clinic 2021	475.00 10/20/2022	
11559	AT&T	PO# 15430 Long Distance 2022	75.87 10/31/2022	
11560	JCP& L	Multiple:	787.42 10/31/2022	
11561	Verizon	PO# 15714 October Phone Bill 2022	983.66 10/31/2022	

			981,998.25	
			-475.00	*VOIDED

			981,523.25	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	981,523.25	743,198.97	1,724,722.22
Fund 04 GENERAL CAPITAL		4,535.28	4,535.28
Fund 12 ANIMAL FUND		36.00	36.00
Fund 19 TRUST FUND		15,013.00	15,013.00
Fund 22 OPEN SPACE TAX		1,832.55	1,832.55

BILLS LIST TOTALS	981,523.25	764,615.80	1,746,139.05
=====			

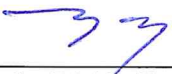
**RESOLUTION 2022-174
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

DEVELOPERS ESCROW TRUST (09/15/2022 to 11/02/2022)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 09/15/2022 to 11/02/2022 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung			√			
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 11/07/2022 For bills from 09/15/2022 to 11/02/2022

Check#	Vendor	Description	Payment	Check Total
7511	1908 - Brady & Correale, LLP	PO 15712 LU2211 Roio	689.05	689.05
7512	1937 - Harold E. Pellow & Associates, Inc.	PO 15689 RO2209 Elizabethtown Gas	26.13	
		PO 15706 RO2207 Elizabethtown Gas	104.50	
		PO 15707 RO2208 Elizabethtown Gas	261.25	
		PO 15708 RO2210 Elizabethtown Gas	26.13	
		PO 15722 LU2211 Roio	522.50	
		PO 15723 SE2212 Pequest 201LLC	174.30	1,114.81
7513	1877 - J. Caldwell & Associates	PO 15705 LU2211 Roio	500.00	500.00
TOTAL				2,303.86
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		2,303.86		
		=====		
		2,303.86		

**TOWNSHIP OF GREEN
ORDINANCE 2022-11**

**CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$15,000.00
FROM THE GENERAL CAPITAL RESERVE
“IMPROVEMENTS TO MUNICIPAL PROPERTIES”
FOR
THE PURCHASE OF AN ELECTRONIC GATE OPENING SYSTEM**

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, as follows:

SECTION 1: The Township Committee of the Township of Green hereby authorizes the purchase of an electronic gate opening system for the Watson Perigo DPW Complex utilizing Garden State Groundskeeping, 530 Main Street, Chester, NJ 07930, to install said system, in an amount not to exceed, \$12,950.00 and \$2050.00 for incidental cost. The Township Committee appropriates the sum of \$15,000.00 from the Township’s General Capital Reserve Fund for the acquisition.

Electronic Gate Opening System	\$12,950.00
Incidental Cost	<u>\$2,050.00</u>
	TOTAL: \$15,000.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Township makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Expense and is a purchase the Township of Green may lawfully make as a capital purchase.
- 2) The period of usefulness of the equipment described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This Capital Ordinance shall take effect immediately upon final passage, approval and publication as provided by law.

DATED:

ATTEST:

Mark Zschack, RMC, Municipal Clerk

Margaret Phillips, Mayor

cc: Linda DiLorenzo, CFO
Jason Miller, DPW Superintendent

TOWNSHIP OF GREEN
ORDINANCE 2022-11

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						
Mr. DeYoung						
Mr. Qarmout						
Mrs. Raffay						
Mayor Phillips						

INTRODUCED: November 7, 2022

ADVERTISED: November 11, 2022

ADOPTED:

ADVERTISED:

**RESOLUTION 2022-164
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY**

2022 HOLIDAYS

BE IT RESOLVED by the Township Committee of the Township of Green that the following shall be and are the official holidays to be observed by the Green Township employees for the year 2022:

NEW YEAR'S DAY	JANUARY 1
MARTIN LUTHER KING, JR. DAY	JANUARY 17
PRESIDENT'S DAY	FEBRUARY 21
GOOD FRIDAY	APRIL 15
MEMORIAL DAY	MAY 30
INDEPENDENCE DAY	JULY 4
LABOR DAY	SEPTEMBER 5
COLUMBUS DAY	OCTOBER 10
VETERAN'S DAY	NOVEMBER 11
THANKSGIVING DAY	NOVEMBER 24
DAY AFTER THANKSGIVING (in lieu of Election Day)	NOVEMBER 25
CHRISTMAS DAY	DECEMBER 26
MAYOR'S HOLIDAY	DECEMBER 23
NEW YEAR'S DAY	DECEMBER 31

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung		√	√			
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

RESOLUTION 2022-166
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

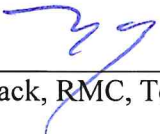
LAND USE BOARD APPOINTMENT

BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointment was made by the Mayor as a member of the Green Township Land Use Board commencing this date is confirmed:

James DeYoung, Mayor's Designee - Class I	1-year term expiring December 31, 2022
Jason Miller - Class II	1-year term expiring December 31, 2022
Jim Chirip, Committee Member - Class III	1-year term expiring December 31, 2022
Scott Holzhauer, Class IV	4-year term expiring December 31, 2025
Jenny Kobilinski, Class IV	4-year term expiring December 31, 2024
Sharon Mullen, Class IV	4-year term expiring December 31, 2024
Richard Wilson, Class IV	4-year term expiring December 31, 2024
Joseph Cercone, Class IV	4-year term expiring December 31, 2023
John Lynch, Class IV	4-year term expiring December 31, 2025
Nicole Magretto, Alternate 1	2-year term expiring December 31, 2022
Samuel Diaz, Alternate 2	2-year term expiring December 31, 2023
Kate Douglass, Alternate 3	2-year term expiring December 31, 2023
Robert Cahill, Alternate 4	2-year term expiring December 31, 2022

DATED: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung		√	√			
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

RESOLUTION ES 2022-23
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☒ Contract Negotiation ☐ Real Property
☐ Public Safety ☒ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: November 7, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 7, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			